

Board of Directors Regular Meeting

August 23, 2017
14815 Olympic Drive
Clearlake, CA
16:00 Hours

Chairperson Mike Dean called the meeting to order at 16:00 hours. Directors present: Tom Meisenbach, Richard Moore, John Spriet, and Diane Watson. Employees present; Clerk of the Board Miasha Rivas, Clerical Secretary Debbie Jorgensen, Battalion Chief Murch, Engineer Shields, Firefighter Nelson, and EMT Isom.

Special Agenda Items:

- None.

Citizen's Input:

- None.

Consent Items:

- Director Watson made a motion to approve the minutes from the July 26, 2017 regular meeting. Director Moore seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent: 2
- Director Spriet made a motion to approve the minutes from the August 16, 2017 special meeting. Director Meisenbach seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent: 2
- Director Moore made a motion to approve the warrant register and pay the bills for July 2017. Director Watson seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent: 2

Chief's Report:

- Chief Sapeta was absent. The Board reviewed the Chief's Report in silence.

- Director Spriet made a motion to approve the Chief's Report as written. Director Moore seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent: 2

Volunteer Association Input and Comments:

- None.

Employee Input and Comments:

- BC Murch reported that the Station 65 staffing is going good. The guys are pretty excited about it. There are some small bugs to work out, but overall it is good. It is nice having the 2nd engine and the backup. It is also good for the volunteer program for the Lower Lake area.

Communications:

- None.

Committee Reports:

- (a) Building – Engineer Shields reported that he's waiting for 1 other estimate on the security system. The estimates that he has received so far are within \$100 of each other.
- (b) Equipment – BC Murch reported they are meeting tonight to discuss equipment replacement.
- (c) Personnel – Director Watson reported that the MOU is finalized and ready for a Board vote this evening.
- (d) Insurance – None.
- (e) Plans – None.
- (f) Financial – None.
- (g) Training – Engineer Shields reported that the training schedule is proposed to be changed to the 3rd Tuesday of each month. Further discussion will be had after Chief Sapeta does further research with the District's SOPs and the Volunteer Association's bylaws.

Regular Agenda Items:

- Director Spriet made a motion to approve the CrewSense Software As A Service Agreement and authorize the Fire Chief to sign. Director Watson seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent: 2
- Director Spriet made a motion to adopt Resolution 17-0802 Appropriating Reserves/Designations For The Purchase Of A Phone System At Station 70 and Station 65. Director Watson seconded the motion.
Motion passed by roll call vote.
Ayes: Dean, Meisenbach, Moore, Spriet, Watson
Noes: 0
Absent: Raleigh, Snyder
- The Board of Directors heard the second reading of Ordinance No. 17-0801 in title only.

- Director Spriet made a motion to adopt Ordinance No. 17-0801 Adopting the 2016 California Fire Code. Director Moore seconded the motion.
Motion passed by roll call vote.
Ayes: Dean, Meisenbach, Moore, Spriet, Watson
Noes: 0
Absent: Raleigh, Snyder
- Director Watson made a motion to approve the Volunteer Fire Assistance Program Agreement for the 2017/2018 fiscal year and authorize the Chairperson to sign. Director Spriet seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent: 2
- Director Waston made a motion to adopt Resolution 17-0803 approving the Department of Forestry and Fire Protection Agreement #7FG17068. Director Meisenbach seconded the motion.
Motion passed by roll call vote.
Ayes: Dean, Meisenbach, Moore, Spriet, Watson
Noes: 0
Absent: Raleigh, Snyder
- Director Spriet made a motion to allow the Fire Chief to proceed with pursuing CalFire for dispatch services. Director Watson seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent: 2
- Director Watson made a motion to ratify the Memorandum of Understanding Between Lake County Fire Protection District and Local 4115, International Association of Firefighters. Director Meisenbach seconded the motion.
Motion passed by roll call vote.
Ayes: Dean, Meisenbach, Moore, Spriet, Watson
Noes: 0
Absent: Raleigh, Snyder

Old Business:

- None.

New Business:

- None.

Closed Session:

- None.

Good of the Order:

- Director Watson reported that Director Snyder apologizes for not attending tonight. She was delayed in court.
- Director Dean reported that he paid for the plaque for Director Thomas. Any of the Directors who wish to pitch in can reimburse him.

- Director Spriet reported that he heard from Chris Macedo today about Sheriff Deputy Robert Rumfelt passing away on duty last night.

Adjournment:

- The regular meeting of the Board of Directors adjourned at 16:24 hours.

Attest:


Miasha Rivas, Clerk of the Board