

Board of Directors Regular Meeting

February 28, 2018
14815 Olympic Drive
Clearlake, CA
16:00 Hours

Vice-Chairperson Diane Watson called the meeting to order at 16:00 hours. Directors present: Director Moore, Director Raleigh, Director Snyder, and Director Spriet. Employees present: Chief Sapeta, Clerk of the Board Miasha Rivas, Clerical Secretary Debbie Jorgensen, and Engineer Pindell.

Special Agenda Items:

- None.

Citizen's Input:

- None.

Consent Items:

- Director Moore made a motion to approve the minutes from the January 24, 2018 regular meeting. Director Raleigh seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent: 2
- Director Spriet made a motion to approve the minutes from the January 28, 2018 special meeting. Director Moore seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent: 2
- Vice-Chairperson Watson made a motion to approve the warrant register and pay the bills for January 2018. Director Moore seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent: 2

Chief's Report:

1. Chief Sapeta reported that there are perspective volunteers but not any new voted in volunteers.
2. Chief Sapeta reported on updates regarding the Sulphur Fire's slow recovery process. There are 14 FEMA homes in the Clearlake Resort and a few on Lakeshore Drive and San Joaquin Drive. The clean up process for the Sulphur Fire was far superior to the Clayton Fire due to lessons learned.

3. Engineer Pindell provided an update on the community paramedicine program. There have been 10 participants inducted into the Project Resotation program.
4. Chief Sapeta reported that the instructor for the Lower Lake Fire Technology class submitted his resignation effective 3/5/18. The 5th period students will be taken on by John Erwin. The 6th and 7th period students may merge with the ride-a-long program at Station 65 and 70.
5. Chief Sapeta reported that the CalFire dispatch transition will take place on 3/1/2018 at 0730. The use agreement with the County for the Siegler Red Net frequency was signed yesterday.
6. Chief Sapeta reported that the Station 65 sleeping quarters have been put on hold because he is not ready to staff it. Captain Deakins is working with Barry Trask on the Station 70 CIP.
7. Chief Sapeta reported that he and Miasha Rivas are beginning to work on the Lexipol project again.
8. Chief Sapeta reported that there has been no activity on the 4290 and 4291 standards for the Vegetation Abatement Ordinance. South Lake County Fire Protection District is asking the County to assume all the residential site inspections.
9. Chief Sapeta reported that Firefighter Cory Smith is being trained to take over the Fire Marshal position when BC Diener retires. The District is sending him to classes for certifications, and he is collaborating with BC Diener and Chris Vallerga. South Lake County Fire Protection District is asking the County to assume all the residential site inspections. Chief Sapeta will be discussing with BC Diener about whether LCFPD should make the same request.
10. Chief Sapeta reported that the District shut down the Interfacility Transport program in October 2017. He discontinued as a Duty Chief in December 2017. He will assist as he is able to, but until the hospitals work out their issues with the transfer centers, the District will not re-enter the program.
11. Chief Sapeta reported that they are preparing for the cold weather event which is predicted to bring snow and ice into the area.
12. Chief Sapeta reported that the crews have done an amazing job on recent incidents.
13. Chief Sapeta reported that he withdrew the application for the FMAG/CDAA assistance from the Sulphur Fire. It was determined that there weren't enough unreimbursed costs to qualify for a claim.
14. Chief Sapeta reported that he is looking at purchasing an automated CPR device with the IGT funds. The device would be for Station 65 for the personnel responding to calls while waiting for the medic unit from Station 70 to arrive. Depending on the 2018/19 budget, if we are able to staff Station 65 with a medic unit, he will look at the purchase of a mini-mod ambulance. If not, then he will look at the purchase of a type 6 engine.
15. Chief Sapeta reported that the extrication equipment applied for through South Lake County Fire Protection District has come in. They will be doing an in-service with them tomorrow.
16. Chief Sapeta reported that there were 2 recent HazMat incidents. The most significant one was the mercury exposure. He has reports on both if the Board wants to look at them.
17. Vice-Chairperson Watson would like to recommend that Chief Sapeta open his Chief's Report with his complements to the crews instead of addressing it at the end.

Volunteer Association Input and Comments:

- None.

Employee Input and Comments:

- None.

Communications:

- Vice-Chairperson Watson summarized the audit management letter from Smith & Newell. There were no findings.

Committee Reports:

- (a) Station 70 CIP – None.
- (b) Station 65 Remodel – None.
- (c) Equipment surplus and replacement (L7011, E7121, E6531, and S6541) – Vice-Chairperson Watson reported they had a quick committee meeting with the fleet management. They discussed any concerns and directed staff to do additional research. Chief Sapeta reported that the new engine is here and will be ready this fire season.
- (d) Board Policy Manual Revision – Vice-Chairperson Watson reported that she has made some recommendations. Director Spriet is still working on his. She has asked Miasha Rivas to also review the document.

Regular Agenda Items:

- Vice-Chairperson Watson made a motion to adopt Resolutions 18-0201 Increasing Reserves/Designations from the Purchase of a Phone System at Station 70 and Station 65 in the amount of \$6,457. Director Moore seconded the motion.
Motion passed by roll call vote.
Ayes: Moore, Raleigh, Snyder, Spriet, Watson
Noes: None
Absent: Dean, Meisenbach
- Vice-Chairperson Watson made a motion to approve the California Employers' Retiree Benefits Trust Program (CERBT) Agreement and Election of Lake County Fire Protection District to Prefund Other Post-Employment Benefits through CalPERS in the amount of what current and future budgets allow and authorize the Fire Chief to take any additional actions to participate in the CalPERS CERBT Program. Director Snyder seconded the motion.
Motion passed.
Ayes: 5
Noes: None
Absent: 2
- Vice-Chairperson Watson made a motion to adopt Resolution 18-0202 Delegating Authority to Request Disbursements from the California Employers' Retiree Benefits Trust Program (CERBT). Director Snyder seconded the motion.
Motion passed by roll call vote.
Ayes: Moore, Raleigh, Snyder, Spriet, Watson
Noes: None
Absent: Dean, Meisenbach
- Vice-Chairperson Watson made a motion to approve the Nationwide Life Insurance Company Fixed Account Amendment to Group Flexible Purchase Payment Deferred Variable Annuity Contract for selection of Option One of the Guaranteed Minimum Interest Rate Amendment. Director Snyder seconded the motion.
Motion passed.
Ayes: 5
Noes: 0

Absent: 2

Old Business:

- Chief Sapeta reported that Novato Fire is unable to take any new clients for ambulance billing services. There has been a change in management, and they are now reassessing whether they will continue their program. HSI's new management team came to meet with him. They have submitted a new remedy proposal which he has decided to accept.
- Chief Sapeta reported that he is still keeping his eye out for potential office furniture and assessing needs as the Station 70 CIP progresses.

New Business:

- None.

Closed Session: As Per Government Code Sec. 54957.6, the Board of Directors will meet in closed session to conference with its 2018 MOU negotiating ad hoc committee regarding the negotiations with Local 4115 International Association of Firefighters.

- Vice-Chairperson Watson reported that the committee has received correspondence from the Union regarding negotiation items. Engineer Pindell commented that as a Union member, he was not aware that the Union had approved any correspondence to the Board.
- Vice-Chairperson Watson tabled the closed session to allow the Union additional time to discuss amongst them before addressing the Board. The Board has requested that the Union expedite their discussions due to budget deadlines.

Good of the Order:

- Chief Sapeta reported that the Clearlake City Manager, Greg Folsom, asked him to meet with their Police Chief recruiter to provide his input of what the next Police Chief might look like.
- Direct Spriet reported that Chairperson Dean just came out of surgery and everything went good.
- Director Moore asked about when the roads will be repaired. Vice-Chairperson Watson asked that it be addressed outside the board meeting since the topic is outside the subject matter jurisdiction of the District.

Adjournment:

- The regular meeting of the Board of Directors adjourned at 16:52 hours.

Attest:


Miasha Rivas, Clerk of the Board