

Board of Directors Regular Meeting

March 28, 2018
14815 Olympic Drive
Clearlake, CA
16:00 Hours

Chairperson Mike Dean called the meeting to order at 16:00 hours. Directors present: Director Meisenbach, Director Moore, and Director Watson. Director Snyder arrived late at 16:04. Employees present: Chief Sapeta, Clerk of the Board Miasha Rivas, Clerical Secretary Debbie Jorgensen, Engineer/Mechanic Shields Engineer Thoman and Firefighter/Medic MacNayr. Others present: LCVFA Member at Large Adam Clanton.

Special Agenda Items:

- None.

Citizen's Input:

- None.

Consent Items:

- Director Watson made a motion to approve the minutes from the February 28, 2018 regular meeting. Director Moore seconded the motion.
Motion passed.
Ayes: 4
Noes: 0
Absent: 3
- Director Watson made a motion to approve the warrant register and pay the bills for February 2018. Director Meisenbach seconded the motion.
Motion passed.
Ayes: 4
Noes: 0
Absent: 3

Chief's Report:

1. Chief Sapeta reported that the crews have been doing an amazing job on the recent calls.
2. Chief Sapeta reported Air Quality Management is allowing residential exemption burn permits for fire affected parcels that are less than 1 acre as long as it is only the fire debris being burned. He is not pleased with the burn permit fee amount which is \$78.
3. Chief Sapeta reported that the community paramedicine program intends to max out at 9 super utilizers.

4. Chief Sapeta reported that there are 6 kids from the Lower Lake Fire Technology class coming to the stations daily: 3 to station 70 and 3 to station 65. They are provided a list of daily duties and activities.
5. Chief Sapeta reported that the CalFire dispatch transition is moving along. CalFire has implemented EMD (Emergency Management Dispatching) around the same time, so there is a learning curve there too. The crews are trying to acclimate to the new Active 911 notifications. With Sheriff Dispatch there would only be 1 CAD which was provided once the incident was complete. Calfire now provides real-time updates which results in a new CAD each time there is an update. The Chiefs are working out the fine details regarding response boundaries and the definitions of next available resources.
6. Chief Sapeta reported that he and BC Diener gave a presentation to the Clearlake Planning Committee on plant extraction. The California Fire Code does not yet address plant extraction. There is a draft, but not yet adopted. The District is not yet ready to sign off on anything from that code section until the California State Fire Marshal adopts it.

On April 5th there will be a workshop in Williams where Lake, Colusa, Mendocino, Yolo, Napa, Sonoma Counties can network to ensure they try to get the best start as possible and minimize the risks.

7. Chief Sapeta reported that the District received a little over \$28,000 in Holmatro rescue equipment for Station 65 from a grant through South Lake County Fire. He will be looking into upgrading about \$23,000 in Amkus rescue equipment for Station 70 to meet current vehicle specifications.
8. Chief Sapeta reported that the Station 65 sleeping quarters have been put on hold because he is not ready to staff it. He is getting some bids for the new flooring at Station 70.
9. Chief Sapeta reported that there has been some discussion that the fire districts may look at the 4290 and 4291 standards for vegetation abatement because the County has not been moving forward on the subject. He will have more information after the Fire Safe Council meeting next week.
10. Chief Sapeta reported that FASIS came to do an audit on OSHA and CalOSHA compliance. There were a couple things found but most will be corrected with the implementation of Lexipol.
11. Chief Sapeta reported that he attended the presentation ceremony of the PG&E grant to the Clearlake Senior Center for the new generator.
12. Chief Sapeta reported that C-Shift facilitated training with the SWAT team.
13. Chief Sapeta reported that the District will continue its nonparticipation in the IFT program until the hospitals work out their issues with their transfer centers.
14. Chief Sapeta reported that he filed an extension with CalOES for the siren replacement from the Clayton Fire. He is awaiting their response.
15. Chief Sapeta reported that there was an incident at the Courthouse in Lakeport. There were some confrontational emails and conversations that Director Snyder overheard regarding a delay for response possibly due to the change in dispatch services. He advised the Fire Chiefs. There were multiple calls taking place and the crew was on scene, but they had not been shown where to go within the Courthouse. The Sheriff and a County Supervisor got involved and nasty comments were overheard from them. There may have also been a verbal altercation between Sheriff personnel and Lakeport Fire personnel.

Director Snyder reported that it seemed unusual to have the Sheriff and a County Supervisor respond to an ALOC medical aid. There were comments made about "see, told you so."

Director Watson commented that when these things happen, that it's important that they get ahead of them. For instance, she feels they should be talking to the local media about the success of the new dispatch center and communicating with the public. Chief Sapeta reported that he notified Lakeport and Kelseyville immediately, but the incident occurred in their districts.

Director Moore requested to know where his call goes when he calls 911. Chief Sapeta reported it depends on where you are calling from, but they all go to a PSAP. Director Watson reported that when she calls from home it went to Sheriff Dispatch.

Volunteer Association Input and Comments:

- Member at Large Adam Clanton extended an invite to the Board for the annual awards dinner on 4/21/18. Chief Sapeta and Vice-President Swan will be running the dinner.

The LCVFA officers are still the same: President Clanton, Vice-President Swan, Treasurer Jerrit, and Secretary Hill. The membership and members at large stayed the same. Two members were removed for lack of participation, one member resigned and one member was voted in last month.

Employee Input and Comments:

- None.

Communications:

- None.

Committee Reports:

- (a) Station 70 CIP – None.
- (b) Station 65 Remodel – None.
- (c) Equipment surplus and replacement (L7011, E7121, E6531, and S6541) – Engineer/Mechanic Shields reported the new Type VI engine will be here next week. Once it is in service, S6521 will be surplus.
- (d) Board Policy Manual Revision – Vice-Chairperson Watson reported that she has made some recommendations. She has asked Miasha Rivas to also review the document.

Regular Agenda Items:

- Director Watson made a motion to adopt Resolutions 18-0302 Making Findings and Requesting the County of Lake to Implement Fire Mitigation Fees Pursuant to the Lake County Fire Mitigation Fee Ordinance which collects a fire mitigation fee of \$1 per square foot of buildings and covered areas. Director Meisenbach seconded the motion.
Motion passed by roll call vote.
Ayes: Dean Meisenbach, Moore, Snyder, Watson
Noes: None
Absent: Raleigh, Spriet
- Director Watson made a motion to adopt Resolution 18-0303 Canceling Reserves for Participation in the State Intergovernmental Transfer Program in the amount of \$388,597. Director Snyder seconded the motion.
Motion passed.
Ayes: Dean Meisenbach, Moore, Snyder, Watson
Noes: None
Absent: Raleigh, Spriet

- Director Watson made a motion to adopt Resolution 18-0304 Appropriating Reserves/Designations for the Purchase of Medical Rescue Equipment in the amount of \$24,279. Director Snyder seconded the motion.
Motion passed.
Ayes: Dean Meisenbach, Moore, Snyder, Watson
Noes: None
Absent: Raleigh, Spriet

Old Business:

- Chief Sapeta reported that he has looked at the website for office furniture surplus but has not had a chance to go look at anything yet.

New Business:

- None.

Closed Session: As Per Government Code Sec. 54957.6, the Board of Directors will meet in closed session to conference with its 2018 MOU negotiating ad hoc committee regarding the negotiations with Local 4115 International Association of Firefighters.

- The Board convened into closed session at 16:36.
- The Board reconvened from closed session at 17:09. Director Watson reported that no action was taken. Additional meetings are needed along with further research with direction to staff.


Good of the Order:

- Director Snyder reported that she will be out of the Country in April.

Adjournment:

- The regular meeting of the Board of Directors adjourned at 17:11 hours.

Attest:


Miasha Rivas, Clerk of the Board