

Board of Directors Regular Meeting

April 25, 2018
14815 Olympic Drive
Clearlake, CA
16:00 Hours

Chairperson Mike Dean called the meeting to order at 16:00 hours. Directors present: Director Meisenbach, Director Raleigh, Director Spriet, and Director Watson. Employees present: Chief Sapeta, Clerk of the Board Miasha Rivas, and Clerical Secretary Debbie Jorgensen. Others present: Manny Surprenant of Green Energy Construction.

Special Agenda Items:

- None.

Citizen's Input:

- None.

Consent Items:

- Director Spriet made a motion to approve the minutes from the March 20, 2018 special meeting. Director Raleigh seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent: 2
- Director Spriet made a motion to approve the minutes from the March 28, 2018 regular meeting. Director Raleigh seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent: 2
- Director Spriet made a motion to approve the warrant register and pay the bills for March 2018. Director Raleigh seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent: 2

Chief's Report:

1. Chief Sapeta reported that there are no new volunteers this month. The awards dinner went well.
2. Chief Sapeta reported that a grant may be secured for labor to weed eat along the roads from the Sulphur Fire. It's been a slow recovery process.
3. Chief Sapeta reported that there are 27 different clients the program is looking at. Additional information was provided as a handout in the meeting packet.

4. Chief Sapeta reported that the grades from the Fire Technology class are ranging from B to B+. Continuation of the class is going to depend on whether the school can recruit a new teacher.
5. Chief Sapeta reported that the transition of dispatch from the Sheriff's Office to CalFire is still progressing. The automation of resources for mutual aid is new and seems to be more difficult for personnel to understand and adjust to. Director Watson would like to see some positive outreach with the media regarding the success of the CalFire dispatch change.
6. Chief Sapeta reported that the State Fire Marshall has issued a draft Chapter 38 of the fire codes for marijuana cultivation. Firefighter/Medic Smith and BC Diener are working on reviewing, understanding, and implementing the chapter, which will result in a change in the District's Fee Schedule Ordinance. This should be coming to the Board in the next month or two.
7. Chief Sapeta reported that the new OTS extraction equipment was received and is being housed on the new E6561.
8. Chief Sapeta reported that the Station 65 remodel has been put on hold and the Station 70 remodel is moving along. New windows are being installed, and he is getting quotes to replace the floor.
9. Chief Sapeta reported that the Lexipol project had been put on hold due to the fires, but he will be picking it back up real soon.
10. Chief Sapeta reported that there is no new news regarding the County Vegetation Abatement Ordinance.
11. Chief Sapeta reported that he will be meeting with BAS Research in Berkeley on 4/26/18, to see firsthand the marijuana plant extraction process.
12. Chief Sapeta reported that he attended the CalFire ABH meeting that morning to discuss how the contract for the 2018 season will be handled and fulfilled by the local agencies.
13. Chief Sapeta reported that Sutter Lakeside Hospital and Adventist Health Clearlake are changing IFT dispatch centers to All Access on 5/22/18.
14. Chief Sapeta reported that the Wildfire Preparedness Day is 5/5/18 at Station 65 from 1000-1300
15. Chief Sapeta reported that the Station 65 Open House is on 8/12/18. Chairperson Dean is working on changing the dates on the banner.
16. Chief Sapeta reported that there are 2 candidates going through the background and medical process for the vacant Firefighter/Paramedic positions.

Volunteer Association Input and Comments:

None.

Employee Input and Comments:

- None.

Communications:

- Direct Watson read the communication from the Lake County Auditor Controller regarding Independent Special District Check Processing in its entirety. Discussion was had regarding why this process is changing. Clerk of the Board Miasha Rivas reported that the change impacts the Districts payroll and accounts payable cycle. Inquiries have been made to the Auditor and are awaiting a response.

Committee Reports:

- (a) Station 70 CIP – None.

- (b) Station 65 Remodel – None.
- (c) Equipment surplus and replacement (L7011, E7121, E6531, and S6541) – None.
- (d) Board Policy Manual Revision – None.
- (e) 2018 MOU Negotiations – Director Watson reported that they met with the Union. The Union delivered a list of requests which will be reviewed during the closed session.

Regular Agenda Items:

- Chairperson Dean appointed Director Spriet and Director Dean to the 2018/2019 Budget ad hoc committee.
- Chairperson Dean appointed Director Watson and Director Raleigh the Solar ad hoc committee. Manny Surprenant of Green Energy Construction provided a small overview to the Board regarding the services they offer for solar.

Old Business:

- None.

New Business:

- None.

Closed Session: As Per Government Code Sec. 54957.6, the Board of Directors will meet in closed session to conference with its 2018 MOU negotiating ad hoc committee regarding the negotiations with Local 4115 International Association of Firefighters.

- The Board convened into closed session at 16:55.
- The Board reconvened from closed session at 18:34. Director Watson reported that no action was taken. Additional direction was given to staff.

Good of the Order:

- Director Meisenbach reported that the County cleaned up Anderson Road and it looks great. Chief Sapeta will send a Thank You.
- Chief Sapeta reported that there are additional materials regarding the HLN project if the Board wants to review them.
- Chief Sapeta reported they came across an illegal grow operation on Crawford while trying to combat a residential fire.

Adjournment:

- The regular meeting of the Board of Directors adjourned at 18:40 hours.

Attest:


Miasha Rivas, Clerk of the Board