

Board of Directors Regular Meeting

May 23, 2018

14815 Olympic Drive

Clearlake, CA

16:00 Hours

Chairperson Mike Dean called the meeting to order at 16:00 hours. Directors present: Director Moore, Director Snyder, Director Spriet, and Director Watson. Employees present: Chief Sapeta, Clerk of the Board Miasha Rivas, Engineer Pindell, and Firefighter Smith. Others present: LCVFA Member at Large Adam Clanton.

Special Agenda Items:

- None.

Citizen's Input:

- None.

Ad Hoc Committee Reports:

- (a) Station 70 CIP – None.
- (b) Station 65 Remodel – None.
- (c) Equipment surplus and replacement (L7011, E7121, E6531, and S6541) – Engineer Shields has been working on E6561, and it will be ready for the Memorial Day parade on Sunday. Grant equipment is ready for a photo op in late June with South Lake County Fire near Hoffacker. The older equipment was put on the squad at Station 65. The old extrication equipment will be put on L7011, and there is a tentative interested party to purchase it.
- (d) Board Policy Manual Revision – Director Watson reported that there has been an agreement on the revision and it may be brought to the Board next month.
- (e) 2018 MOU Negotiations – Director Watson reported negotiations are ongoing.
- (f) 2018/2019 Budget – Director Spriet and Director Dean met with the Financial Analyst and the Fire Chief and are recommending a yes vote. Director Spriet thanks them both for their work on the budget.
- (g) Solar Project – Director Watson and Director Raleigh have been on vacation and have not met. The Financial Analyst has some information to scan and send to them for review.

Regular Agenda Items:

- Director Watson motioned to adopt the 2018/2019 Recommended Budget. Director Moore seconded the motion.
Motion passed by roll call vote.
Ayes: Dean, Moore, Snyder, Spriet, Watson
Noes: None
Absent: Meisenbach, Raleigh

- Director Watson motioned to approve the Financial Analyst to perform budget transfers (except for fixed assets and contingencies) and inter-fund transfers. Director Snyder seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent: 2
- Director Watson motioned to adopt Resolution 18-0501 Establishing the 2018-2019 Appropriations Limit. Director Spriet seconded the motion.
Motion passed by roll call vote.
Ayes: Dean, Moore, Snyder, Spriet, Watson
Noes: None
Absent: Meisenbach, Raleigh
- Director Watson motioned to adopt Resolution 18-0502 to Appropriate Reserves/Designations for the Initial Contribution into the CalPERS CERBT for Other Post-Employment Benefits. Director Snyder seconded the motion.
Motion passed by roll call vote.
Ayes: Dean, Moore, Snyder, Spriet, Watson
Noes: None
Absent: Meisenbach, Raleigh
- Director Watson motioned to adopt Resolution 18-0503 to Appropriate Reserves/Designations for the Purchase of Medical Equipment. Director Moore seconded the motion.
Motion passed by roll call vote.
Ayes: Dean, Moore, Snyder, Spriet, Watson
Noes: None
Absent: Meisenbach, Raleigh
- Director Watson motioned to approve to close the Bank of the West line of credit that was originally opened to participate in the IGT program. Director Snyder seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent: 2

Closed Session: As Per Government Code Sec. 54957.6, the Board of Directors will meet in closed session to conference with its 2018 MOU negotiating ad hoc committee regarding negotiations.

- The Board convened into closed session at 16:11.
- The Board reconvened from closed session at 16:59. Director Watson reported that no action was taken. There was positive discussion regarding the MOUs. Ideas were shared, more discussion, research and adjustments to be made in the future, and possibly a special committee meeting.

Consent Items:

- Director Spriet made a motion to approve the minutes from the April 25, 2018 regular meeting. Director Watson seconded the motion.
Motion passed.
Ayes: 5
Noes: 0
Absent: 2
- Director Spriet made a motion to approve the warrant register and pay the bills for April 2018. Director Moore seconded the motion.
Motion passed.
Ayes: 5
Noes: 0

Absent: 2

Chief's Report:

1. Chief Sapeta reported that most of the FEMA homes moved in from the Sulphur Fire have been moved out. All of the burn scars from the fires over the past 3 years are covered in fire fuels and ready to burn.
2. Chief Sapeta reported that there have been several fires recently. Burn season is here. There were some amazing saves by the crews.
3. Engineer Pindell reported statistics on Adventist Health's Project Restoration program which is funded by Adventist Health's revenue streams. In the past year, 19 clients were accepted into the program and all were heavy utilizers of the 911 system. Only 1 of those clients continue to utilize 911 and even that client's contact was greatly reduced. The HLN project will focus on utilizers of the Districts and that program is federally funded. Zach is currently working on a list for potential clients.
4. Chief Sapeta reported that the transition of dispatch from the Sheriff's Office to CalFire is still progressing. There were a lot of changes with this transition that come with a big learning curve and pros/cons that will take time for everybody to adjust to and get use to.
5. Chief Sapeta reported that the Station 65 and Station 70 remodel is coming to a close for the fiscal year. We will not be able to start back up until the 2018/19 Final Budget is adopted.
6. Chief Sapeta reported that he met with CPD Interim Chief Celli regarding a vegetation abatement task force. Those on the task force would include Captain Trask, Firefighter Smith, BC Diener and Chief Sapeta from the District. From the City it would be CPD Interim Chief Celli, Sgt Snyder, Lee Lambert, and Steve Felder. The City is applying for a COPS grant to keep it going.
7. Chief Sapeta reported that he attended the OES-CalFire Region Meeting on 5/10/18. They discussed current conditions, future predictions and a self dispatch concept. This concept would allow agencies to self dispatch to fires which have life safety threats.
8. Chief Sapeta reported that the new IFT call center, All Access, went online 5/22/17. Chief Sapeta went with Chief Hutchison and met with them. The District is still not in the program at this time.
9. Chief Sapeta reported that the Wildfire Preparedness day was on 5/5/18. The event is facilitated by an insurance company. Chief Sapeta attempted to contact the local agent to discuss the event, but the agent never returned his calls. There weren't many people who attended.
10. Chief Sapeta reported that the open house in Lower Lake is on 8/12/18. The open house is not to celebrate the Clayton Fire. It's to just check in with the community.
11. Chief Sapeta reported that he is revisiting the idea of billing insurance companies for fire responses and DUI accidents. The Board was in favor and wanted to begin the billing for May.
12. Chief Sapeta reported that he, Firefighter Smith, and BC Diener are working on a revision to the fee schedule ordinance. The revision will also include the marijuana cultivation and solar inspections.

Volunteer Association Input and Comments:

- Member at Large Adam Clanton reported there were 3 applicants who participated in the physical agility test this past Sunday. Two of the applicants passed.

Employee Input and Comments:

- None.

Communications:

- Director Watson read the communication from Fire Agencies Self Insurance System – Safety and Risk Control Assessment findings. No Discussion was had.
- The Board reviewed the County of Lake Treasurer-Tax Collector – Chapter 7 Public Auction of Tax Defaulted Properties. The Board had no objections.
- The Board reviewed the Lake LAFCo invitation to nominate a member of the Board of Directors for the position of Special District Representative to the Consolidated Redevelopment Agency Oversight Board for Lake County. Director Watson thinks the Directors should review it further for possible participation.

Old Business:

- None.

New Business:

- Chief Sapeta reported that he hopes to have an amendment of Ordinance No. 17-0801 adopting the 2016 California Fire Code ready for a first reading in June.
- Director Watson read the correspondence from South Lake County Fire Protection District regarding potential contract for services or consolidation. Chief Sapeta reported he will be meeting with them to discuss what they are looking for and want. From there the District will need to evaluate costs and feasibility.


Good of the Order:

- Chief Sapeta would like to recognize Firefighter Quigley for his life saving efforts off duty in Ukiah. The 2018 Mendocino County Survivors' Reunion Steering Committee will be acknowledging him too.
- Director Watson thanked Engineer Pindell for all his efforts.
- Chief Sapeta reported that he and Rick Sanchez from Adventist Health have been invited to Garberville by the Humboldt Del Norte Fire Chief's Association and local area hospitals to give a presentation on what it took to successfully evacuate our community and hospital.
- The Directors thanked Chief Sapeta and Miasha Rivas for their efforts on the recommended budget.

Adjournment:

- The regular meeting of the Board of Directors adjourned at 17:56 hours.

Attest:


Miasha Rivas, Clerk of the Board